

**KINGSVILLE TOWNSHIP TRUSTEES REGULAR
December 12, 2018**

The December 12, 2018 regular meeting of the Kingsville Township Trustees was called to order by Jim Branch, Chairman, followed by the Pledge of Allegiance. Mike Cliff will be late to this meeting. Karl Brunell made a motion to waive the reading of the November 28, 2018 regular meeting, the November 28, 2018 special meeting and the December 7, 2018 special meeting minutes with one correction on the November 28, 2018 regular by adding "submission" under old business #2. Jim Branch seconded the motion; all yes. Minutes were available for all meetings.

FINANCIAL REPORT:	Receipts	4,915.31
	Expenses	<u>17,064.71</u>
	Balance	\$983,287.71

No transfers.

PUBLIC COMMENTS/CONCERNS: None

CORRESPONDENCE: 1) Ash Cty Community Services Save the Date, Wednesday, December 19, 2018 from 1:30 pm to 3:00 pm for Community Development Implementation Strategy Meeting. 2) Email from NOPEC regarding final disbursement for grant. 3) Received from Karvo the prevailing wage report. 4) Received a thank you from Sean O'Brien's office for supporting House Bill 602. 5) Received a notice that we needed to release Boczar's bond. They must not be aware of the extension. Dave Payne will give notice to John Boczar.

DEPARTMENT REPORTS:

Road/Service: Neal Stewart reported that the snow equipment is all up and ready for the winter. He and Scott have been working on Fox and Brydle Roads for the last couple of days. They added material and graded them.

Cemetery: None

Fire/EMS: Ambulance #619 is in Cortland getting undercoated by Bulldog Undercoating. They hope to get the one ton done next and then the #2 ambulance. They will look at getting the fire truck done next spring. The Booster Project for the fire department is completed. The siding looks great. Mike Cliff would like to get a quote for the east side of the building. Neal reported that he is working on the contract for EMS for Monroe and Kingsville. Monroe would like to have a one-year contract from the hours of 6 am to 6 pm. Neal will get the contract updated and signed by all of the trustees.

Zoning: Mike DeFazio reported one new permit issued to 5973 Lake Street for the The Hardware Sign Co. for retail sales of home goods. The Ashtabula County Community Service would like names and addresses for scrap tire drop offs due to the new regulations. No change on the Reed Road issue.

OLD BUSINESS: 1) Dave Payne reported that as of yesterday the block work is done. The bar joists are due in on December 19, 2018 along with the decking for the 2nd floor. The installation of the boiler will be starting on December 14, 2018. The center wall is completed and they will be working on the metal wall next. The duct work needs to be done. They will work ⁽ⁱⁿ⁾ insulating the interior walls. They will be adding extra insulation in the front by man door and the 8-foot bump out. The garage will not be completed for a couple of months. 2) Al would like copies of the invoices for the septic from Simak, generator testing from Shepp Electric and the water separator from Boczar. The fiscal officer has all of the invoices and will get copies to Jim except for the water separator. Al is also still working on getting us the extension.

NEW BUSINESS: 1) Jim Branch made a motion for Resolution 2018-019 for Plymouth and Kingsville Shared agreement for working with an attachment stating that no money will be exchanged only services. Karl Brunell seconded the motion. On the call of the roll: Mike Cliff-absent, Jim Branch – Yes and Karl Brunell – Yes. 2) Jim Branch made a motion for Resolution 2018-20 for the Hadlock Road Maintenance for Kingsville and Plymouth with an agreement signed and attached. Karl Brunell seconded the motion. On the call of the roll: Mike Cliff-absent, Jim Branch – Yes and Karl Brunell – Yes. 3) Jim Branch reported that Ronda Mullins will be stepping down from the Administrative Assistant position for the Fire Department as of February 1, 2019. He thanked her for all of the work that she has done for the fire/ems department. Jim Branch made a motion to accept her resignation. Karl Brunell seconded the motion; all yes.

PUBLIC COMMENTS AND CONCERNS: None

Jim Branch made a motion to go into Executive Session with Neal Stewart and Ronda Mullins. Karl Brunell seconded the motion. On the call of the roll: Mike Cliff-absent, Jim Branch – Yes and Karl Brunell – Yes.

While in Executive Session Mike Cliff arrived.

Karl Brunell made a motion to go back into regular session. Mike Cliff seconded the motion. On the call of the roll: Mike Cliff-Yes, Jim Branch – Yes and Karl Brunell – Yes.

Once out of Executive Session with nothing else to discuss or decide Karl Brunell made a motion to adjourn the December 12, 2018 regular meeting of the Kingsville Township Trustees. It was seconded by Mike Cliff; all yes.

Jim Branch, Chairman

Sarah Patterson, Fiscal Officer